



>>

Shorter throughput times

Efficient working through the use of *ELOprofessional*



“The great thing with ELOprofessional is that it is flexible enough to be adapted to all requirements. It can be conveniently configured in such a way that our users can work more efficiently than before, because searching for documents has been speeded up considerably.”

Elfi Mittermeier,
Project manager, Brückner Group

With *ELOprofessional*, the Brückner Group is shortening its throughput times and ensuring that everything goes smoothly in film manufacturing.

With its headquarters in the Upper Bavarian town of Siegsdorf, the Brückner Group is an international group in the machine and plant construction area with around 1,400 employees. Since 1960, Brückner Maschinenbau has been the pioneer in film stretching technologies and world leader in film stretching plants with over 50% market share. Stretched film is primarily used as a high quality packaging material and in technical applications (e.g. condenser and high-tech screen films). 600 Brückner stretching plants are currently in operation throughout the world. Brückner Formtec is the global supplier of plants for the production of film which is further processed to become dishes and cups. Brückner Servtec meets the growing service requirements of customers.

Solution

an additional benefit



>>

Implement projects optimally

Overview

Country: Germany
Sector: Industry

Company

The Brückner Group in Siegsdorf, with its technologically demanding and future-looking products, is a world leader in the machine and plant construction field.

Challenge

- Comparison of new and existing projects
- Growing paper archive
- Extensive searching
- Incorrect filing
- Documents need to be retained for 30 years
- Missing information from branches
- High volumes of e-mails.

Solution

With **ELOprofessional**, all documents are now located in the **ELO** archive. Supplier invoices are captured early. Workflows control processing or checking in the specialist departments. Documents are always displayed in **ELO**. E-mails are automatically keyworded and archived according to project.

Benefits

- Shorter throughput times
- More efficient searches
- Automated classification of the large volume of e-mails
- Large potential savings on space costs for the paper archive

Since 2006, Brückner Biotec has dealt with the construction of turnkey biogas plants. Kiefel and Kiefel Extrusion are global leading manufacturers of plastics processing machines for automotive and medical technology and the packaging industry.

Service needs to be organised

Brückner's extensive service range involves a great deal of administration, paper and archiving storage space. In the area of project implementation in particular, the drawbacks of working with paper have been demonstrated. Documents are often required which need to be available for a total of 30 years. Looking for relevant documents was always very time-consuming. Brückner therefore decided to introduce a document management system (DMS). After a thorough evaluation of DMS manufacturers, the Brückner Group decided on **ELOprofessional**.

Made-to-measure solution

Documents are now located in the **ELO** archive and are available at all times. The data for "live" transactions, such as order data, is held in the SAP system. The **ELO** ArchiveLink interface also enables direct access to the documents from SAP. The paper archive is now a thing of the past. Furthermore, the flexible structure of **ELOprofessional** is adapted to the company's processes and requirements. Employees can further program the software using easy-to-use scripts and make individual adaptations themselves.



Rapid retrieval – not lengthy searches

The desire, when new projects were set up, to establish whether there were similar cases already in existence, used to be set aside immediately because searching was difficult. The aim of the project was very clear: Rapid retrieval – not lengthy searches. With the introduction of **ELOprofessional** in March 2003, invoice verification was the first area targeted. This included tasks such as the early capture of supplier invoices and workflow integration with SAP. The workflow controls and monitors not only invoice verification but also checks in the individual departments. Today documents are always displayed in **ELO** – everything takes place over the ArchiveLink interface. The work item and the invoice document itself contain the link that is used to display the invoice. The leading system is SAP.

It would be awkward if we had to repeat the whole keywording exercise in **ELO** as well, therefore all information from SAP is immediately copied to **ELO**. Every ten minutes, for example, the orders are classified within the **ELO** structure. Order files are generated, so the user only has to assign the documents belonging to the order transaction. The subsidiary Brückner ServTec also has access to the documents required to maintain the equipment, as all documents in the project folder and all the technical documentation are retained throughout the term of the contract.

Project-related e-mail archiving

A further optimisation with **ELOprofessional** concerns project-related e-mail archiving. Just before the e-mail is filed, the keywords are automatically copied into the e-mail from the project folder.

*“The employees involved liked the user interface of **ELOprofessional** best by some margin, because it matches the day-to-day processes in the office and the electronic desktop provides a lot of parallels to the existing work environment.”*

*Elfi Mittermeier,
Project manager, Brückner Group*



>>

Central administration saves costs

The 500 plus employees at Siegsdorf use the new system and some external offices are also connected.

Around 12,000 new documents are placed in the **ELO** archive each month.

Project manager Elfi Mittermeier adds: "When employees come back from the construction sites with hundreds of e-mails, we can't expect them to keyword every e-mail individually." There is a public folder in Outlook for every project. The equivalent folders are created in **ELO**, so the transfer can happen automatically. The direct link from the construction sites uses Citrix.

A look to the future

"We have a few things still to do", says Elfi Mittermeier. The next big step concerns the extension of e-mail archiving (approx. 5,000 e-mails per project) to all the operational departments in the company. This project has nothing but advantages for the staff, because they have no additional work; allocation to projects is automatic, but every employee gets fast search results immediately. We are also meeting the necessary legal requirements. After that, we will look at the electronic transfer of MS objects such as Word documents, reports, Excel spreadsheets etc. Upgrades are never a problem, although lots of individual modifications have to be taken into account. From today's perspective, the choice of **ELO** – even with the benefit of hindsight – was a good one," Elfie Mittermeier concludes.