



 ELO DocXtractor

**Analyze and process incoming data –
automatically and intelligently**

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AI power for your document processes

ELO DocXtractor analyzes and processes incoming data quickly and intelligently.



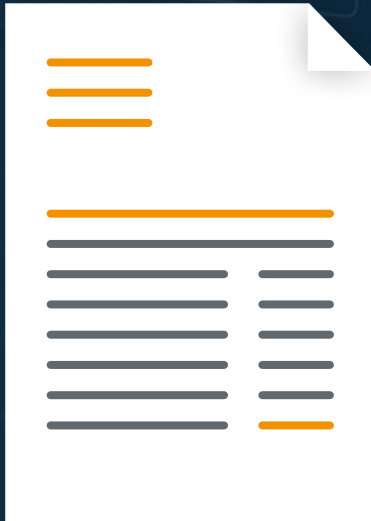
The business world is changing: Companies without tools to quickly capture and process essential data are finding themselves unable keep up with competitors on a global scale. As such, the demand is high for intelligent systems and solutions that can analyze, process, and deliver any type of information at lightning speed.

The **ELO DocXtractor** module empowers you to meet these challenges by analyzing and processing documents from different incoming channels such as e-mails, PDFs, Microsoft Office documents, and paper-based documents including scanned mail, invoices, or faxes. Using predefined structures, **ELO DocXtractor** determines the document type, such as an invoice, delivery note, purchase

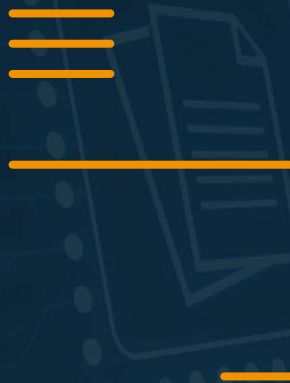
order, or notification of absence. Depending on the document type, the intelligent tool extracts the required information from the document, checks it against the data in an ERP system, and reconciles it.

Finally, the document is transferred to downstream systems and processes. Invoices, for example, are automatically fed into the corresponding review and approval workflow. As a

Electronic document



Data extraction and classification, including master data from third-party systems (ERP, CRM, HR, ...)



Data synchronization and verification



result, you can manage information more efficiently and cost-effectively across your organization.

Highlights

- > Intelligently classify business documents
- > Represent data in a digital structure
- > Transfer data to downstream systems and processes
- > Analyze documents through self-learning

Optimize your processes with an AI-based approach to document management

To ensure that incoming documents, whether scanned or in electronic format, get to the intended recipient as quickly as possible, you need to use a tool that analyzes content. **ELO DocXtractor** reads important information automatically and forwards it directly to the person responsible using an **ELO workflow**. From the mailroom to accounts, order management, and HR, all your company's departments benefit from faster information processing.

Analog meets digital in the future mailroom

While digitization is on the rise, companies still receive vast amounts of physical mail. The process of sorting and distributing these documents is time- and resource-consuming. **ELO DocXtractor** digitizes the mailroom to streamline document intake and routing. It automatically analyzes

document contents to bring additional benefits: the classification module recognizes different priorities, escalation levels, recurring requests, and much more. The result? Processing information in the mailroom gets a whole lot easier.



Intelligent classification for your e-mail inbox

An overflowing inbox makes it easy to lose sight of important and urgent tasks, and becomes even more of a problem in shared mailboxes with limited capacity. With **ELO DocXtractor**, you can easily sort and analyze incoming e-mails, and create rules for forwarding them automatically. Plus, you can directly assign e-mails to specific projects, customers or other files in the repository, helping you to keep inboxes organized and clutter-free.

Intelligently analyze HR documents

Your human resources management will also benefit from intelligent document analysis on incoming items such as doctors' notes, external training certification, and insurance documents, or on outgoing items such as payslips or vehicle leasing contracts: **ELO DocXtractor** recognizes the respective document type and helps you to file it to the corresponding digital personnel file. **ELO DocXtractor** also streamlines your candidate management process by recognizing applications, resumes, references, and certificates, and extracting important information. These data are automatically made available to a successor system, such as the candidate management solution **ELO HR Recruiting**.

Automatically allocate incoming orders

ELO DocXtractor's advanced capabilities allow you to easily extract field contents on order documents, such as customer data, items ordered, or article numbers. As a result, incoming orders are automatically classified independently of the respective customer for faster processing.

Order processing with ELO DocXtractor

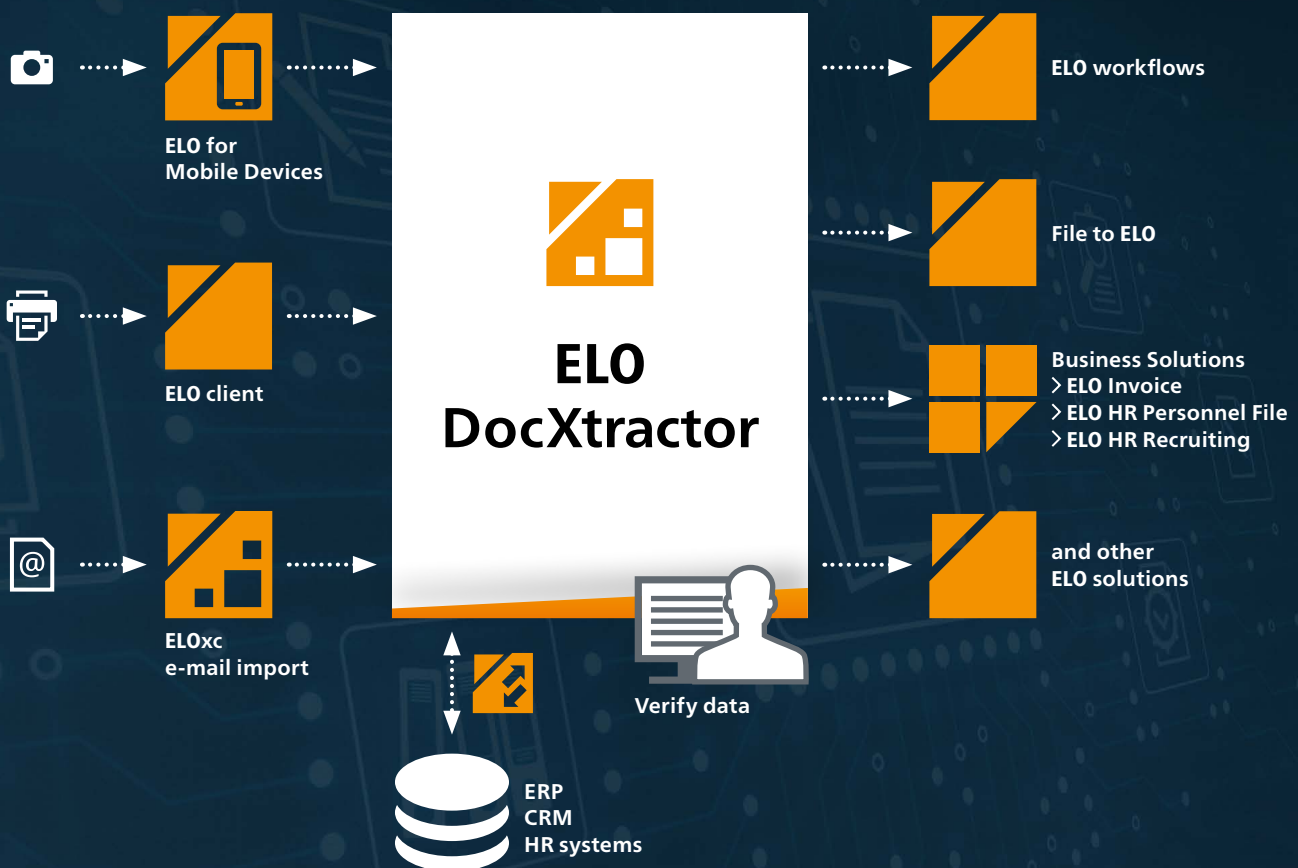
- > Create new customers during order classification
- > Merge multi-page documents into a single file
- > Show and hide order-specific fields
- > Meet country-specific standards when processing foreign documents

Digital candidate management with ELO HR Recruiting

- > Automated recruitment process
- > Keep track of current applications at all times
- > Capture and store data centrally with **ELO DocXtractor**
- > Easily create rankings
- > Manage postings in the integrated job portal
- > Securely comply with data protection regulations

www.elo.com/en/recruiting

Turboboost invoice processing with AI tools



Processes that save companies time and resources are one of the keys to successful accounting. Incoming invoices need to be captured, allocated, and processed quickly and accurately. **ELO DocXtractor** is an intelligent tool that makes for faster and more efficient processing, and ultimately ensures that you stay one step ahead of your competitors.

ELO DocXtractor for incoming invoice processing

- › Enable or disable tables or table columns specific to vendors
- › Extract tables and items with multiple or descending discount rates
- › Automatically cross-check invoice data against order data
- › Self-learning mechanisms and extraction strategies for different structures

Enable faster invoice processing

ELO DocXtractor is the ultimate tool for streamlining your invoice processes, empowering you to analyze and extract information from invoice documents, reminders, and credit notes.

It takes address data, invoice amounts, VAT rates, and other information on the document, and checks and verifies this data against your ERP system. AI-powered, **ELO DocXtractor** is self-learning so the more documents it processes, the more accurate its recognition rates.

Once a document is analyzed, the data is fed into a downstream billing system: A digital invoice management solution such as **ELO Invoice** provides a convenient way to optimize your accounting processes.

Digital invoice management with ELO Invoice

- > Automate and optimize invoice receipt processes
- > Keep up with invoice due dates
- > Approve invoices with ease
- > Meet compliance standards and data protection requirements
- > Seamlessly integrate with ERP and AP systems
- > Streamline invoice management

www.elo.com/en/invoice

Benefits at a glance

- > Automatically classify documents
- > Match documents to the correct business process
- > Intelligently extract document contents with state-of-the-art AI technologies
- > Deliver incoming data in an instant
- > Significantly reduce the time employees spend on entering data manually
- > Easily customize the interfaces for transferring data to **ELO DocXtractor** to suit your needs
- > Enhance back-end recognition rates with self-learning technology
- > Perfectly integrate with ERP systems such as SAP® ERP, and Microsoft Dynamics NAV

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