ELO®
Digital Office

Business Solution ELO Learning

Digital training management

Learning goes digital
Motivate development with **ELO Learning.**

Qualified, motivated employees are a company's greatest asset. Streamline personnel development with digital training management from ELO. **Business Solution ELO Learning** combines all the aspects of a learning management system: structured training organization; convenient e-learning courses carried out in a user-friendly learning platform; and ultra fast evaluation of all course offerings. On top of that, social learning elements engage learners in courses for highly-motivating training experiences. With training software from ELO, you save both valuable time and money thanks to an intelligent learning platform with automated processes.

> **Your convenient learning management system**
> Central learning platform with integrated learning portal and session management tool – for face-to-face and on line courses, scheduled on specific dates or available on-demand

> **Transparent evaluation**
> An overview of courses combined with comprehensive reporting functions

> **Qualification paths visualized**
> Learning paths for interdependent training measures

> **Motivating social learning elements**
> Community engagement and knowledge base enrichment

> **Templates for convenient follow-up**
> Certificates and confirmations created at the press of a button

Create courses quickly and easily

The standard **ELO Learning** offers various course formats: e-learning courses, face-to-face training; and virtual classrooms (webinars or web conferences). Combine online courses and face-to-face training to offer blended learning concepts. Create course types with just a few clicks, then enter sessions using a form. These appear right in the course catalog and are automatically filed to ELO. And that's not all: Thanks to the xAPI standard, you can offer and then analyze your e-learning courses through the ELO learning portal.

Learning paths designed for the long-term

Visualize training measures as learning paths consisting of different units. Identify courses that build on one another or those prerequisites needed for specific subject certification. Harness even more synergies by integrating **ELO Learning** with **ELO Knowledge.** For example, when employees reach *expert status* in a subject, include this on their **ELO Knowledge** community profile.

All relevant information at a glance:

> The *course catalog* shows the entire offering or specific courses depending on user permissions.

> Learners can find all their current enrollments under *My courses.*

> *Learning paths* provides an overview of all booked learning paths.

> *Certificates* overviews all certificates a participant has earned.

> Collaborative *community* for an enriched learning experience

Manage and evaluate sessions

ELO Learning not only enables you to assign courses to learners, it also bundles course sessions and indicates courses ratings. With the integrated **ELO Analytics** reporting tool, you can follow up on your events and use the results to conceptualize new training measures. Assign users permissions to control who has access to what information.

Capitalize on social learning advancements

Create interactive learning experiences. By connecting **ELO Learning** and **ELO Knowledge,** your learning management system offers a fully integrated community with a central database where learners can exchange information. Users can ask questions, suggest ideas, or write articles – in real time during the session. But that's not all. As the administrator in your company, you can also foster team collaboration with innovative features in the **ELO software** – such as the **ELO feed**, polls, and hashtags.

Convenient follow-up

Available as standard, the **ELO Analytics** reporting tool analyzes all courses at lightning speed. With **ELO Learning**, you can manage templates for confirmations of participation and certificates, helping you to wrap up post-training administrative tasks quickly. The software immediately recognizes when learners complete an e-learning course and automatically generates a certificate. Learners will then find their documents in the learning portal, also a standard feature of **ELO Learning.**

The benefits at a glance

Single platform for learning and session management

ELO Learning offers a learning platform with an integrated learning portal where you can manage all your courses.

Learning paths to visualize qualification processes

Learners know their next step. Knowledge is measured by learning paths mapped upon courses built on one another.

A wide range of course options

Whether e-learning courses, face-to-face training, virtual classrooms, or blended learning courses – manage all your learning paths in one place with **ELO Learning**.

Available out of the office

With **ELO Learning**, learners can complete e-learning courses or sign up for new ones outside of the office – and you can manage their progress while on the go as well.

A dedicated education portal

Offer your learners an intuitive, attractive, out-of-the-box portal eliminating cost and time to build a micro-site.

End-to-end session management for absolute transparency

The scheduling function shows you who is participating in what session at a glance.

Motivating social learning elements

Integration with **ELO Knowledge** allows your learners to exchange information and establish a knowledge database. After all, we learn better when we learn together.

Meaningful reports for long-term evaluation

How popular was the course? The **ELO Analytics** reporting tool gives you structured dashboards and provides you with answers to important questions fast.

Looking to digitize all HR processes in your company and establish a knowledge database? Take a look at our other solutions:

ELO Knowledge
Digital knowledge management
www.elo.com/en/knowledge

ELO HR Personnel File
Digital personnel file
www.elo.com/en/personnel-file

Functions at a glance

**Modern learning
management system**

> Easily accessed learning portal
> Course catalog with various course types
> Qualification processes visualized based on learning paths
> Course prerequisites workflows
> E-learning contents based on the xAPI standard
> Available out of the office

**Transparent
course management**

> All courses managed in one system
> End-to-end scheduling
> Automatic confirmations of participation and certificates
> Analysis and reports based on **ELO Analytics**
> Role and permission concepts as well as access control

**Social learning
and collaboration**

> Central knowledge database with **ELO Knowledge**
> Community for participant interaction
> Forum for posting questions, ideas, and articles in the community
> Collaboration features such as the **ELO feed**, polls, etc.

ELO Learning
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