Processing information without media disruption

Thanks to ELO professional, Seyffer GmbH has complete control of its document organization. Electronic workflows ensure transparent, automated business processes. The Microsoft Dynamics NAV ERP system seamlessly integrates into ELO and guarantees that information is processed without disrupting any media. Seyffer GmbH saves time and office space costs by transferring its paper documents to an electronic repository.

"[...] ELO is not only integrated into Navision, where it offers high-performance features, we can also very easily control and automate our processes with a high level of transparency."

Peter Degenhartt,
Project Manager at Seyffer GmbH
Overview

Country: Germany
Sector: Manufacturing industry

Company

Seyffer GmbH (formerly: Paul Kuhn Inh. W. Seyffer) has remained in Mannheim since it was established in 1948.

With over 40 employees, the company operates throughout Germany in the fields of adhesive technology, surface finishing and occupational health and safety.

Challenge

Introduction of an electronic repository to phase out the physical paper filing system. Integration of the ERP software Microsoft Dynamics Navision. Optimization of business processes.

Solution

Introduction of ELOprofessional, seamless integration into Microsoft Dynamics Navision. Automated incoming invoice process.

Benefits

- High cost savings as a result of eliminating the need for physical paper storage.
- Central and fast access to information for employees.
- Faster and more transparent processes thanks to electronic workflows.

Seyffer GmbH (formerly: Paul Kuhn Inh. W. Seyffer) has remained in Mannheim since it was established in 1948. With over 40 employees, the company operates throughout Germany in the fields of adhesive technology, surface finishing and occupational health and safety. Since it was founded by Paul Kuhn, the company's philosophy of customer service and quality have proved to be the two most important factors to its success. At the same time, its range of products has been continuously developed.

The company has maintained a close partnership with 3M Deutschland GmbH since 1959. The company, which has been privately owned and managed for two generations now, is cleverly innovative in a fast-paced market and is therefore a dependable partner for its customers.

Dependability forges trust

However, a successful business doesn't just make for satisfied customers, but also for a steadily increasing mountain of paperwork. Paper files not only require a large amount of office space, but above all waste time and resources, as searching for information is turned into a drawn-out and tiresome task. This is why Seyffer GmbH decided to act and introduce an enterprise content management (ECM) system.
After evaluating the manufacturers on the market, the managers opted for **ELOprofessional** from ELO Digital Office GmbH. Peter Degenhartt, Project Manager at Seyffer GmbH, elaborated on why they chose **ELOprofessional**: "For us, it was important to seamlessly integrate the ECM system into our IT infrastructure, i.e. primarily into our Microsoft Dynamics Navision ERP system. The ELO Business Partner provided very compelling reasons for selecting the ELO Business Logic Provider module. ELO not only integrates into Navision, where it offers high-performance features, we can also very easily control and automate our processes with a high level of transparency."

**Seamless integration into Microsoft Dynamics Navision**

The ECM project was kicked off in November 2009 and completed right on schedule in January 2010. ELO was directly integrated into the Microsoft Dynamics Navision ERP system during the first step. All documents such as tenders, delivery notes, order confirmations or invoices, which are output from Navision as print data, are filed straight to the corresponding ELO folder, where they can be accessed by all users. The BLP Output Manager automatically processes the print outputs from the ERP system.

Delivery notes also contain a barcode. The delivery notes are signed by customers when the goods are delivered, returned to Seyffer GmbH and scanned in the mailroom. The ELO module automatically reads the information on the barcode, stores the delivery note at the right location in the repository and starts to process the invoice. The transaction is also stored in the ERP system during invoicing. All incoming invoices at Seyffer GmbH also have a barcode for scanning.

A workflow set up at Seyffer for processing credit notes is used as a pilot workflow throughout the company.
High employee acceptance

Seyffer now manages around 250,000 documents in ELO, with an average of 18,000 new documents every month. Today, the increasing number of documents is no longer a problem for the company and the filing system has been optimized numerous times over thanks to ELO.

The employees quickly and clearly see where their information is located and always have access to the latest document version. As the electronic workflows speed up business processes, acceptance of the ELO ECM among the employees is high.

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